

**SCHOLARSHIP RULES  
PAN-EUROPEAN UNIVERSITY**

**2023**

**Article 1**  
**Introductory Provisions**

1. Panevropská univerzita, a. s. (hereinafter referred to as "the university") in accordance with § 41 of Act No. 111/1998 Coll., on universities and on the amendment and addition of other laws (the Act on universities), as amended (hereinafter referred to as "law") and Article 15 paragraph 4 letter i) of the university's statute is issued by the Scholarship Rules of the Pan-European University, a. s. (hereinafter referred to as the "Scholarship Rules").
2. The scholarship regulations are internal regulations of the university. He prepares it, submits it to the scientific council of the university for discussion and approval, and its registration by the Ministry of Education, Youth and Sports (hereinafter referred to as the "Ministry") is ensured by the Rector.
3. The scholarship according to these Scholarship Regulations is paid by the university from the subsidy for scholarships provided by the Ministry in accordance with Section 40, Paragraph 2 of the Act.
4. In addition to the scholarship according to these Scholarship Regulations, the student can receive a scholarship awarded by the Ministry according to the announced programs.
5. These Scholarship Regulations determine the types of scholarships, the terms of their award and the method of payment.

**Article 2**  
**Types of scholarships**

The University may grant the student:

- a. accommodation scholarship according to § 91 paragraph 2 letter e) of the Act,
- b. social scholarship according to § 91 paragraph 2 letter d) in connection with paragraph 3 of the Act.

**Article 3**  
**Dormitory scholarship**

1. An accommodation scholarship may be awarded to a student who
  - a. is a student of an accredited study program in the full-time form of study and has paid the tuition fees for the current semester on time,
  - b. is studying in the first study program, or has transferred from one study program to another and his previous studies have been recognized (transfer means completion of one study program and admission to another study program of the same or similar content); in the case of concurrently studied study programs, the student is counted at most once, namely in the study program in which he was previously enrolled,
  - c. did not exceed the standard period of study in the ongoing study program or in any of the simultaneously studied study programs,
  - d. does not have a place of permanent residence in the district in which his place of study is located (he does not have a place of permanent residence in the territory of the capital city of Prague, if his place of study is in the territory of the capital city of Prague).
2. The basis for awarding an accommodation scholarship is the data obtained from the information system "Combined information of student registers" (hereinafter referred to as "SIMS") and from the information system of the university and the student's request for awarding it, indicating the bank connection of his bank account. The application is submitted during the period set for enrolment in the study program or the next year of study according to the schedule of the relevant academic year, but no later than October 31, or March 31 of the given academic year. During the academic year, the student can apply for an accommodation scholarship according to the change in the applicable conditions, which will be considered from the date of submission of the application for the accommodation scholarship.
3. A student can be entitled to an accommodation scholarship from the first semester when he started his studies at the university. The condition established in paragraph 1 letter b) is preserved if the student is enrolled in the study program to which he entered from the study program referred to in paragraph 1 letter b), or if the rector allows an exception in justified cases.
4. It is the essential duty of a student who has been awarded an accommodation scholarship to immediately inform the study department of the university about any changes that apply to the conditions for awarding an accommodation scholarship according to paragraph 1.
5. In the case of an accommodation scholarship, the student is entitled to an accommodation scholarship for each full calendar month during which he meets the conditions for the award of an accommodation scholarship.

The right to an accommodation scholarship does not arise for the months of July and August. The accommodation scholarship is paid retroactively.

6. The amount of the accommodation stipend is announced by the rector by his decision for the given period of the calendar year in accordance with the amount of the subsidy provided by the Ministry and depending on the number of students who meet the conditions for awarding the accommodation stipend in the given period.

**Article 4  
Social scholarship**

1. A social scholarship can be awarded to a student of a bachelor's and master's study program.
2. According to § 91 paragraph 3 of the Act, the social scholarship is also awarded to students who are entitled to child allowance according to a special legal regulation (§ 17 of Act No. 117/1995 Coll. on State Social Support, as amended) if applicable the income in the family determined for the purposes of the child allowance does not exceed the product of the amount of the subsistence minimum for the family and a coefficient of 1.5. The monthly amount of the social stipend corresponds to one quarter of the amount of the basic rate of the minimum wage per month, with the fact that the amount of the social stipend thus determined is rounded up to whole ten crowns. The student's right to a social scholarship is proved by a written confirmation issued at his request by the state social support authority, which granted the allowance, that the family income determined for the purposes of the child allowance for the calendar year stated in the confirmation did not exceed the product of the amount of the family's subsistence minimum and a coefficient of 1.5. The confirmation for the purpose of awarding a social scholarship is valid for 21 months from the end of the year for which the family's income was determined. A student can apply for a social scholarship only once during a certain period of time.
3. The student submits an application for a social scholarship during the period specified for regular enrolment in the course or the next year of study according to the schedule of the relevant academic year, but no later than October 31, or March 31 of the given academic year, if the child allowance was not granted after study enrolment; in this case, he can apply at any time during the academic year.
4. It is the essential duty of a student who has been awarded a social scholarship to immediately inform the study department of the university about any change in the award of child allowance.
5. The student is entitled to a social scholarship for the standard period of study for ten months in the academic year for each full calendar month during which he meets the conditions for awarding a social scholarship. The right to a social scholarship does not arise for the months of July and August.

**Article 5  
Subjects where the scholarship cannot be awarded or paid**

The scholarship cannot be awarded to a student during the period of interruption of studies, when, according to the law, he is not a student of the university.

**Article 6  
Common provisions**

1. The Rector decides on the awarding of the scholarship based on the student's application.
2. Section 68 of the Act applies to the decision to award a scholarship. The decision is delivered to the student's own hands at the study department of the university. If it is not possible to deliver the decision in this way, it will be delivered by public decree in such a way that the decision, or notice of the possibility to take over the decision will be posted on the official notice board of the university, indicating the date of posting. The date of delivery is the date of delivery via the university's electronic information system.
3. Scholarships are paid by bank transfer to the student's bank account, in exceptional cases in cash at the cash desk of the university.
4. Accommodation and social stipends are paid three months in arrears; specific payment dates are determined by the rector after updating in SIMS and providing a contribution or grant for scholarships.
5. If the student meets the conditions for awarding several types of scholarships, they may be awarded.
6. The amount of the scholarship, with the exception of the social scholarship, is determined according to the number of students who have met the conditions for awarding the accommodation scholarship referred to in Article 3 for individual periods according to the available financial resources of the university and the amount of the subsidy for scholarships provided by the Ministry.

**Article 7**  
**Review of the decision**

1. The student himself or through his representative, to whom he has given a written power of attorney, may file an appeal against the Rector's decision within 30 days from the date of delivery of the decision on awarding or not awarding the scholarship.
2. The rector can grant the request and change or cancel the decision.
3. In the case of missing the deadline for filing an appeal, the student may ask the rector to waive the deadline for filing an appeal, within 15 days from the date of the removal of the obstacle that caused the deadline to be missed, but no later than 3 months from the delivery of the decision to be reviewed. An appeal must be filed with this application.
4. The rector will reject the appeal if it was filed late or if it was filed by an unauthorized person.
5. The rector changes or cancels a decision that was issued in violation of the law or internal regulations of the university, otherwise he rejects the appeal.

**Article 8**  
**Final Provisions**

1. These Scholarship Regulations were in accordance with Article 15 paragraph 4 letter i) Statute of the Pan-European University, discussed and approved by the Scientific Council on 13 November 2023.
2. These Scholarship Rules cancel the Scholarship Rules of the University of Entrepreneurship and Law, dated 26/05/2015 registered by the Ministry under no. MSMT-2685/2015-3.
3. Pursuant to § 36, paragraph 4 and § 41, paragraph 2 of the Act, these Scholarship Regulations become valid on the day of registration by the Ministry and effective on the day following the day of registration by the Ministry.

doc. RNDr. Vladimír Krajčík, Ph.D.  
rector