



**DISCIPLINARY CODE FOR STUDENTS OF
PAN-EUROPEAN UNIVERSITY**

2023



Article 1

Introductory provision

1. Pan-European University (hereinafter referred to as "university") in accordance with § 17 paragraph 1 letter i) Act No. 111/1998 Coll., on universities and on the amendment and addition of other laws (the Act on Universities), as amended (hereinafter referred to as the "Act") and Article 15 paragraph 4 letter i) of the university's statute is issued by this Disciplinary Code for students of the Pan-European University, (hereinafter referred to as the "Disciplinary Code").
2. The disciplinary code is an internal regulation of the university. He prepares it, submits it to the scientific council of the university for discussion and approval, and its registration by the Ministry of Education, Youth and Sports of the Czech Republic is ensured by the rector.
3. The Disciplinary Code, in accordance with the law, regulates the procedure for discussing disciplinary offenses of university students, imposing sanctions and review proceedings.

Article 2

Disciplinary offense

1. Disciplinary offense is a culpable violation of obligations stipulated by legal regulations or internal regulations of PEUNI.
2. The disciplinary offense is in particular:
 - a) any form of cheating, copying or unauthorized cooperation in the fulfilment of study obligations;
 - b) extraditing one's own thesis, in particular by using part of the strange thesis in one's own work without proper reference, or by literally using a portion of another's work without an obvious citation;
 - c) submission of the same or slightly modified thesis to fulfil various study duties without the prior consent of at least one of the teachers of the subject to which the thesis is submitted
 - d) providing written work to another student, knowing that it will be used to fraudulently engage in duties or suggestions during the test of knowledge to another tested person,
 - e) any form of tampering with downloaded test questions or the exchange of tests in writing, as well as the use of unauthorized materials, information and aids in the fulfilment of study obligations;
 - f) gross or repeated breach of obligations, rules and prohibitions arising from internal university regulations;
 - g) deliberate destruction, damage, unauthorized disposal of property or misuse of university property or property of a member of the academic community, employee or person acting in collaboration with the university
 - h) aggressive or disruptive behaviour, whether physical or verbal, towards a member of the academic community, employee or person acting in collaboration with the university;
 - i) consumption of alcoholic beverages and abuse of other addictive substances in university premises, entry to university premises or participation in addictive teaching;
 - j) failure to pay the tuition fee assessed;
 - k) breach of obligation to notify without undue delay of inaccuracies in data in the study records.

Article 3

Penalties for disciplinary offense

1. Any of the following sanctions may be imposed for a disciplinary offense:



- a) admonition
 - b) conditional exclusion from studies, with the setting of a time limit and conditions for certification;
 - c) exclusion from studies.
2. The imposition of a penalty may be waived if the hearing of the disciplinary offense itself leads to redress.
3. A disciplinary offense may not be dealt with if a period of one year has elapsed since it was committed or after a final conviction in a criminal case. One year does not include the time when a person is not a student.

Article 4

Disciplinary Commission

- 1. Disciplinary offenses of students are discussed at the proposal of the vice-rector for studies, the deans of the faculties or the disciplinary commission's quaestor.
- 2. The members of the disciplinary committee are the vice-rector for studies, his deputies and the deans of the faculties by virtue of their functions. The rector also appoints members of the disciplinary commission from among the academic staff and students of PEUNI on the proposal of the deans.
- 3. At least four members of the disciplinary commission must be present to discuss a disciplinary offense, with at least half of them being students.
- 4. The proceedings of the disciplinary commission are managed by its chairman, who is the vice-rector for studies, or one of the vice-chairmen, who are the deans of the faculties.
- 5. The meeting of the disciplinary commission is closed to the public if at least two members of the disciplinary commission request it or if the chairman requests it.
- 6. The Disciplinary Committee is obliged to find out an accurate and true description of the disciplinary offense, to collect and review the evidence.
- 7. The proposal for granting a sanction must be justified.
- 8. A student who is accused of committing a disciplinary offense has the right to be present at the meeting of the university's disciplinary committee. If, after a proper invitation, the student does not appear without an excuse, the meeting can be held in his absence.
- 9. Decisions of the disciplinary commission are made based on the vote of the members of the disciplinary commission; a majority of the votes of the members present is sufficient to adopt a decision. In case of an equal number of votes, the chairman's vote is decisive.
- 10. The minutes of the meeting of the disciplinary committee contain a list of members of the disciplinary committee present, a description of the disciplinary offense, evidentiary materials and a proposal for sanctioning signed by the chairman of the university's disciplinary committee, which is handed over to the rector.
- 11. The rector cannot impose a more severe sanction than the one proposed by the disciplinary committee.
- 12. The decision on a disciplinary offense is in writing, contains a statement, justification and instruction on the possibility to appeal.
- 13. The decision on a disciplinary offense and the awarding of a sanction is placed in the student's personal file and must be delivered to the student personally.

Article 5

Review decisions

- 1. A student may, in writing within 30 days of the day on which the decision on a disciplinary offense was delivered to him, lodge an appeal against the decision. The student submits the appeal to the Rector.



2. The Rector can accept the student's appeal and change or cancel the decision. The Rector's decision is final.
3. The Rector shall annul a decision on a disciplinary offense and an exclusion from study even if the facts that would justify the termination of the proceedings have been subsequently revealed.
4. A student's appeal against a decision always has a suspensive effect.

Article 6

Final Provisions

1. This internal regulation was in accordance with Article 15 paragraph 4 letter i) of the Statute discussed and approved by the Scientific Council on November 13, 2023.
2. This internal regulation cancels the Disciplinary Code of the University of Entrepreneurship and Law registered by the Ministry of Education, Youth and Sports on November 16, 2016 under file no. MSMT-26605/2016-2.
3. According to § 36, paragraph 4 and § 41, paragraph 2 of the Act, this disciplinary code becomes valid and effective on the day of registration by the Ministry of Education, Youth and Sports of the Czech Republic.

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Rector